

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to [stuart.mckeown@eastsussex.gov.uk](mailto:stuart.mckeown@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 December 2022 TO 31 March 2023**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

- Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
- Councillor Nick Bennett – Lead Member for Resources and Climate Change
- Councillor Rupert Simmons – Lead Member for Economy
- Councillor Claire Dowling – Lead Member for Transport and Environment
- Councillor Carl Maynard – Lead Member for Adult Social Care and Health
- Councillor Bob Bowdler – Lead Member for Children and Families
- Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
12 Dec 2022	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposal to lower school age range at Wivelsfield Community Primary School To consider whether to lower the age range at Wivelsfield Community Primary School to enable the governing body to provide early years provision on the school site.			Report, other documents may also be submitted	Jane Spice 01323 747425
13 Dec 2022	Cabinet	Council Monitoring: Quarter 2 2022/23 To consider the Council Monitoring report for the second quarter of the financial year 2022/23 as part of the Council's Reconciling Policy, Performance and Resources (RPPR) budget monitoring process.			Report, other documents may also be submitted	Victoria Beard 07894 708914

13 Dec 2022	Cabinet	Treasury Management Annual Report 2021/22 and mid-year report 2022/23 To consider a report on the review of Treasury Management performance for 2021/22 and the outturn for the first six months of 2022/23, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy.	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
13 Dec 2022	Cabinet	Treasury Management Stewardship 2021/22 To consider a review of the Council's performance on treasury management for the year 2021/22 and the mid year review for 2022/23			Report, other documents may also be submitted	Ian Gutsell 01273 481399
13 Dec 2022	Cabinet	Conservators of Ashdown Forest - Development Strategy and MTFP, 2022/23 budget and Q2 report To consider the Conservators of Ashdown Forest Strategy and Medium Term Financial Plan	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
13 Dec 2022	Cabinet	Annual Report of Looked After Children's Services To consider the annual report of the Looked After Children's Service			Report, other documents may also be submitted	Sally Carnie 01323 747194
13 Dec 2022	Lead Member for Resources and	Declare surplus and dispose of freehold land and buildings at former Etchingham	<b>P</b>		Report, other documents may	Nigel Brown 07394 410630

	Climate Change	Primary School, Etchingham The Council hold the freehold of land and buildings at the former Etchingham Primary School. The Council seeks to declare the property surplus to Council requirements and dispose for a capital receipt by public auction with a reserve price to be set before the auction date.			also be submitted	
13 Dec 2022	Lead Member for Resources and Climate Change	Local Council Tax Reduction Scheme: Consultation Response Wealden District Council are consulting on changes to their Local Council Tax Reduction Scheme (LCTRS) for 2023/24. As Precepting Authority we are able to provide a response to the consultation. The proposed changes will see the extension to the 100% LCTRS discounts available, thereby potentially reducing the amount of Council Tax income the County Council will receive.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
13 Dec 2022	Lead Member for Resources and Climate Change	Agree the delivery plan for Partnerships for People and Place pilot intervention A decision is being made on the delivery of the Partnerships for People and Place pilot intervention, including what elements will be taken forward and how. There are several potential strands of the delivery including: <ul style="list-style-type: none"> <li>• an engagement exercise</li> <li>• energy efficiency home assessments</li> <li>• post-assessment support and signposting</li> </ul>			Report, other documents may also be submitted	Phie Bannister 07701 394919

		<ul style="list-style-type: none"> <li>• installation of small measures</li> <li>• top up funding for the Household Support Grant</li> </ul>				
19 Dec 2022	Lead Member for Transport and Environment	East Sussex County Council's Alternative Weed Maintenance Techniques Trials 2022 Information presented on the outcome of the alternative techniques to using Glyphosate weed killer for weed control on the highway including opt-out volunteer service, reactive service and Foam spray. Decision to be taken on future weed maintenance techniques and whether the trials should be rolled on for 2023.	<b>KD</b>		Report, other documents may also be submitted	Dale Poore 01273 335506
19 Dec 2022	Lead Member for Transport and Environment	Rural Verges as Wildlife Corridors - Trial of Early Season Reduction in Rural Grass Cutting Decision to be taken on any permanent amendments to the rural grass cutting policy, following this year's trial. The trial reduced the grass cutting service of rural verges in 12 areas to only one full cut in the Autumn. This change meant that Highways would not cut rural verges (except for visibility) at a time when flowering is often at its peak and it is the most beneficial time for pollinators.	<b>KD</b>		Report, other documents may also be submitted	Dale Poore 01273 335506
19 Dec 2022	Lead Member for Transport and Environment	Highway Network Resilience Plan The report seeks approval for a new Highway Network Resilience Plan. The Plan supports our asset management approach and the management of highway assets		The Plan applies to all wards. <b>Internal</b>	Report, other documents may also be submitted	Rosslyn Mills 01273 336337

		<p>and will help us to prioritise maintenance services during situations such as extreme weather so that we can minimise disruption on the most important routes around the county.</p>	<p><b>Stakeholders</b>  Highway Maintenance Contractor, Public Transport Team, Flood Risk Management Team, Traffic and Safety Team, Emergency Planning Team, Infrastructure, Planning and Place Team, Major Projects and Growth Team</p> <p><b>External Stakeholders</b>  Neighbouring highway authorities that share a border (Emergency Planning Officers and Highway Service), Sussex Resilience Forum members: Police, Fire, Ambulance, NHS, Coastguards, Transport for the South East, Network rail, Bus</p>		
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				operators, National Highways, Logistics UK, District and Borough Councils Emergency Planning Officers		
19 Dec 2022	Lead Member for Transport and Environment	<p>Highway Policies Review To seek agreement for amendments to the following Highways Policies.</p> <ul style="list-style-type: none"> <li>• Highway Asset Management Strategy, including Network Hierarchy Review</li> <li>• Highway Asset Management Policy</li> </ul> <p>The Highway Asset Management Strategy and the Highway Asset Management Policy set out the council's long-term strategic approach from which we develop our Asset Management Plans for each highway asset group (structures, drainage, lighting etc.) Amendments reflect current best practice guidance, including a review of the Network Hierarchy, which details the process used to define each road, ranging from Strategic Route down to Minor Road.</p>			Report, other documents may also be submitted	Rosslyn Mills 01273 336337
December 2022	Chief Operating Officer	Award of Contract for internal refurbishment of office accommodation at Muriel Matters House and Cavendish House, Hastings ESCC need to vacate Ocean House, Hastings. An office search was concluded and at a meeting for Lead Member for	<b>KD</b>	The local Member was advised of the proposed lettings and received the	Report, other documents may also be submitted	Nigel Brown 07394 410630

		Resources and Climate Change it was agreed in July 2022 to taking leases at Cavendish House and Muriel Matters House, Hastings. The leases are about to be completed but refurbished works will be needed. As the contract for the building refurbishment is over £500,000 a key decision is required. The capital investment will be paid for from the non-schools planned maintenance programme and there is the budget to pay for this.		report that advised the Lead Member for Resources and Climate Change meeting in July 2022. A programme of staff consultation to those involved in the move will commence in mid October 2022.	
In the month of December  Not before 5th Dec 2022	Director of Adult Social Care and Health	<p>Extension of School Health Service Contract The School Health Service is commissioned from Kent Community Health NHS Foundation Trust; it provides the 5-19 Healthy Child Programme which provides universal and targeted support for children and young people of school age.</p> <p>The current contract value is £2M and is funded from the ring-fenced Public Health Grant, the service was procured in 2019 and was commissioned to start from Jan 1st, 2020, on a three year contract with an option to extend for a further two years.</p> <p>The first three years of the contract end on 31 December 2022 and, after review, it is proposed that the current contract is extended for a further two years until 31 December 2024 as further time is required to re-evaluate the specification to fully</p>	<b>KD</b>		Report, other documents may also be submitted  Simone Lane 01273 335216

		reflect the changing nature of the service as a result of COVID, etc.				
Between 9 Dec 2022 and 31 Dec 2022	Director of Adult Social Care and Health	<p>Generic Infrastructure Service (GIS) Contract Extension</p> <p>The initial contract period (01/10/19 – 31/03/23) for the Generic Infrastructure Service (GIS) contracts expires on the 31<sup>st</sup> March 2023. The terms of the GIS contracts allows for East Sussex County Council and NHS Sussex no later than three (3) months before the end of the initial period or before the end of any previous Extension(s) of the Contract Period (as the case may be) to extend the Contract Period by a further period or periods of up to 2 years in total by giving written notice to the Service Provider of its wish to extend this Contract and the required length of such extension (an “Extension”) provided that the total number of years does not exceed 5 years and 6 months. This decision is to extend the GIS Contract Period by a further period of 2 years (1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024 and 1<sup>st</sup> April 2024 – 31<sup>st</sup> March 2025).</p>	<b>KD</b>		Report, other documents may also be submitted	Paul Rideout 01273 482911
16 Jan 2023	Lead Member for Transport and Environment	<p>London Road, Bexhill - Town Hall Square Public Realm Proposals</p> <p>To consider responses to the stakeholder and public consultations on the proposed Town Hall Square Public Realm Improvements as part of the wider London Road pedestrian improvement scheme and seek approval to progress the scheme to detailed design and construction.</p>	<b>KD</b>		Report, other documents may also be submitted	Andrew Keer 01273 336682

16 Jan 2023	Lead Member for Transport and Environment	Petition: Traffic calming in the Northampton Way/Norfolk Drive/Kent Road and Lincoln Close area of St Leonards on Sea Petition for traffic calming in the Northampton Way/Norfolk Drive/Kent Road and Lincoln Close area of St Leonards on Sea. A petition was submitted to the County Council on 11 October 2022 and needs to be considered by Lead Member for Transport & Environment.			Report, other documents may also be submitted	Victoria Bartholomew 01424 724284
16 Jan 2023	Lead Member for Transport and Environment	Petition: Piltdown Village Speed Limits To decide on the response to the petition to create a 30mph zone on the roads between the village gateways at Piltdown.			Report, other documents may also be submitted	Michael Higgs 01273 482106
24 Jan 2023	Cabinet	People Scrutiny Review: Use of Digital and Technology in Adult Social Care and Health To consider the final report of the People Scrutiny Committee review of the use of digital and technology in ASCH.			Report, other documents may also be submitted	Beth McGhee 01273 335828
24 Jan 2023	Cabinet	Reconciling Policy, Performance and Resources (RPPR) 2023/24 Draft Council Plan To ask Cabinet to approve the draft Council Plan, Council Tax levels, Revenue Budget, and Capital Programme for 2023/24 for recommendation to the County Council (including Savings Proposals, Equality Impact Assessment, Engagement and Scrutiny feedback).	<b>KD</b>		Report, other documents may also be submitted	Claire Lee 07523 930526

24 Jan 2023	Cabinet	Treasury Management Strategy 2023/24 To consider the Treasury Management Strategy for 2023/24. This includes setting the Prudential Indicators as set out in the Prudential Code and approving the Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2022/23	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
24 Jan 2023	Cabinet	Corporate Climate Emergency Plan To consider an updated Corporate Emergency Plan	<b>KD</b>		Report, other documents may also be submitted	Andy Arnold 01273 481606
24 Jan 2023	Cabinet	Annual Accounts for Lewes Charitable Trust Requirement to report annually to Cabinet in line with the current practice where the County Council is a Corporate Trustee.			Report, other documents may also be submitted	Samantha McManus 01273 482080
24 Jan 2023	Lead Member for Resources and Climate Change	Corporate Office Estate New lease New Lease for St Marks House, Eastbourne	<b>P</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
January 2023	Director of Communities, Economy and Transport	Procurement of Bus Service 254,304,305 - Hastings-Hawkhurst-Wadhurst-Tunbridge Wells Procurement of Bus service 254,304,305 - Hastings-Hawkhurst-Wadhurst-Tunbridge Wells. Contracted (subsidised) bus service – socially necessary bus service providing access to employment, health and education.	<b>KD</b>		Report, other documents may also be submitted	Craig Lamberton 01273 337525

January 2023	Chief Operating Officer	Acquisition of property - Exceat Bridge Improvement Scheme Acquisition of freehold land in connection with the Exceat Bridge Improvement Scheme as set out at LMRCC meeting 8 November 2022.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
January 2023	Chief Operating Officer	Approval of the preferred purchaser and sale terms for 1 Southview Close and Access Road The Lead Member for Resources and Climate Change declared the property (1 Southview Close) surplus on 11 October 2022 and delegated the approval of the preferred purchaser and sale terms following the marketing of 1 Southview Close and the access road which is due to close on 6 December 2022 to the Chief Operating Officer.	<b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
January 2023	Chief Operating Officer	Freehold Disposal of the former Firstfield Resource Centre, 42 London Road Hailsham The Council own the freehold of the former Firstfields Resource Centre and it is adjacent to an operational asset owned by SEACamb. Both public sector landowners agreed to a joint disposal to maximise the capital receipt. The joint disposal will occur once SEACamb move to their new accommodation which is being procured. Both organisations have jointly marketed for disposal via a property agent and offers have been received and evaluated. The officer decision report will be finalised,	<b>KD</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630

		recommending a joint disposal to a purchaser on a conditional basis, subject to planning permission. This is subject to SEACamb finalising their vacation of their current operational asset. The Council will secure 70% of the capital receipts on completion.				
27 Feb 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex Childcare Sufficiency Duty 2023 - 2024 To approve the publication of the East Sussex Childcare Sufficiency Duty for 2023 to 2024			Report, other documents may also be submitted	Jane Spice 01323 747425
28 Feb 2023	Lead Member for Resources and Climate Change	Exceat Bridge Improvement Scheme land acquisition and compensation Various parcels of land subject to acquisition and/or compensation in connection with the Exceat Bridge Improvement scheme.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
28 Feb 2023	Lead Member for Resources and Climate Change	To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868
7 Mar 2023	Cabinet	Gatwick Airport Development Consent Order for the Northern Runway Proposal To consider the County Council's approach for responding to Gatwick Airport Limited's	<b>KD</b>		Report, other documents may also be submitted	Jon Wheeler 01273 482212

		Development Consent Order for their Northern Runway Project'				
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